

# Harvesters – The Community Food Network Privacy Policy

Harvesters – The Community Food Network values the trust of our volunteers, donors, and other partners and adheres to the highest standards in gathering, using and safeguarding constituent information. This includes all of a constituent's personal and gift information.

## Harvesters' Collection and Use of Constituent Information

"Constituent Information" is information that identifies you personally, such as your name, address, telephone number, and email address. We collect and store the personally identifiable information that you have provided us when engaging with Harvesters in the following ways:

- A visit to our website.
- A contact in person, by phone or via email to ask a question.
- Attendance at a special event or volunteering opportunity.
- Contributing food or funds via our website, through a special event or drive, over the phone, in person, or mailing in a check.
- From time to time, we may collect personal information from you in ways not described above.

## Use and Disclosure of Constituent Information

We only rent or exchange lists we maintain that may include your Personal Information, collected on the website or through any other activities, with other third parties we believe engage in activities that are not inconsistent with the mission and core beliefs of Feeding America. If you prefer to opt out of having your Constituent Information shared by us, please opt out by mail or via Harvesters' website.

## Access to Information

Harvesters employees (or organizations that provide support services to Harvesters) who may access constituent information in order to process gifts, communicate, or perform administrative functions are prohibited from disclosing your information to third parties.

Organizations that provide operational or other support services to Harvesters must agree to comply with our privacy policy.

## How Harvesters Uses Constituent Information

A constituent's relationship with Harvesters is voluntary and confidential. We use constituent information to send a tax-deductible receipt for donations, and information we think may be of interest about Harvesters. A constituent may choose not to receive such information by checking the box provided on the contribution form, when applicable, or by contacting Harvesters. A constituent may also opt to have a donation remain anonymous, and that constituent's name will not be listed in any public recognition of donors.

## Harvesters' Commitment to Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, Harvesters has put in place procedures to safeguard and secure the information we collect. Firewalls prevent outside parties from accessing Harvesters' databases and internal access to databases is restricted to authorized individuals. Harvesters website and the Virtual Food Drive site are both Payment Card Industry (PCI) compliant. In addition, our data processing company, web hosting company and credit card processing company are all PCI compliant. Harvesters uses Secure Socket Layer (SSL) for all financial transactions.

## How to Contact Harvesters For Any Reason

Anyone may contact Harvesters with questions or comments regarding this Privacy Policy, updating any personally identifiable information or anything else related to Harvesters. Please contact us at:

Harvesters  
Phone: (816) 929-3000  
Fax: (816) 929-3123  
3801 Topping Avenue  
Kansas City, MO 64129  
[www.harvesters.org](http://www.harvesters.org)

